

## **Criteria 6.5.2**

### **Academic & Administrative Audit**



Shri L. P. Raval Education Trust's  
**SHRI L. P. RAVAL COLLEGE OF  
MASS MEDIA & MANAGEMENT STUDIES**

(Affiliated to University of Mumbai, Recognised by NCTE & Govt. of Maharashtra)  
Raval Nagar, Near New Post Office, Mira Road (E), 401 107. Tel.: 022 2811 9212 Fax : 022 0810 5638  
Email : lpravalbedcollege@yahoo.in Website : www.lpraval.org

### Criteria 6.5.2 Quality Assurance Initiative of the Institution

The Management has appointed the following as AAA - Academic & Administrative Audit Committee for the Academic Year 2021-22.

Sr. No.	Name of the Members	Designation
1.	Mrs. Lizy Jose	Managing Representative
2.	Dr. Reena Arbune	<b>I/c Principal</b> of the College
3.	Dr. Sharad Phulari	<b>Principal</b> Thakur Shyamnarayan College, Kandivali-Mumbai

Signature of the Member:

Sr. No.	Name of the Members	Signature
1.	Mrs. Lizy Jose	
2.	Dr. Reena Arbune	
3.	Dr. Sharad Phulari	

Authorized Signatory



For Shri L P Raval College of Mass Media  
& Management Studies  
  
Principal



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**AAA - Academic & Administrative Audit Report**  
**28<sup>th</sup> April, 2022**

Venue : Shri L.P. Raval College of Mass Media & Management Studies  
Conference Room  
Opp Mira Road Railway Station (East),  
Near Post Office, Mira Bhayandar, Maharashtra-401107.

Date : 28<sup>th</sup> April, 2022  
Timing : 01:00 pm to 03:00 pm

**Agenda for the Meeting**

Event	Findings	Suggestions
Office - Administration Audit Finance Audit	1. Office Staff is efficient 2. Office record is up to the mark. 3. University correspondence are proper and on time	1. Work on Students Scholarship 2. Adopt ERP model for the College
Academic Facilities Audit (Library)	Library is well equipped with the Course book	E-Library needs to be geared up to ease the Students Curriculum need.
Infrastructure Audit	1. Girls Common Room. 2. ICT Classroom.	1. Classroom needs to be Digitized. 2. Wash room Maintenance to be taken care of. 3. Gymkhana needs to be upgraded.



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Academic Audit Teaching Learning process Audit	1. Teacher's are efficient and well versed and updated with E-learning methods. 2. Curricular delivery is up to the mark.	1. Students attendance needs to be taken care 2. ERP systems should be brought in practice for attendance.
IQAC Audit	1. Progressive IQAC 2. Research & Innovation is initiated. 3. Holistic development of Students is going on the IQAC initiative.	1. To prepare IQA, SSR and undergo Assessment and Accreditation. 2. Also it is suggested that after receiving the first grading from NAAC, the institute is suggested to proceed for NIRF.
<ul style="list-style-type: none"> <li>• The Members of the AAA Committee visited the College on 28<sup>th</sup> April, 2022 and carried out AAA.</li> <li>• The above mentioned remarks and suggestions are given as per our best knowledge.</li> </ul>		

**Signature by the Members:**

Sr. No.	Name of the Members	Designation	Signature
1.	Mrs. Lizy Jose	Managing Representative	
2.	Dr. Reena Arbune	I/c Principal of the College	
3.	Dr. Sharad Phulari	Principal Thakur Shyamnarayan College, Kandivali-Mumbai	

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## AAA - Academic & Administrative Audit Committee

### AAA follow up and Action Taken Report

Meeting held on	28th April, 2022	
Time	01:00 pm to 03:00 pm	
Member of Meeting	Mrs. Lizy Jose	Managing Representative
	Dr. Reena Arbune	<b>I/c Principal</b> of the College
	Dr. Sharad Phulari	<b>Principal</b> Thakur Shyamnarayan College, Kandivali-Mumbai



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Sr. No.	Suggestion for the AAA Meeting	
	Department	Suggestions
1.	Office - Administration Audit Finance Audit	1. Work on Students' Scholarship 2. Adopt ERP model for the College
2.	Academic Facilities Audit (Library)	E-Library needs to be geared up to ease the Students Curriculum need.
3.	Infrastructure Audit	1. Classroom needs to be Digitized. 2. Wash room Maintenance to be taken care of. 3. Gymkhana needs to be upgraded.
4.	Academic Audit Teaching Learning process Audit	1. Students' attendance needs to be taken care 2. ERP systems should be brought in practice for attendance.
5.	IQAC Audit	1. To prepare IIQA, SSR and undergo Assessment and Accreditation. 2. Also it is suggested that after receiving the first grading from NAAC, the institute is suggested to proceed for NIRF.

Signature by the Members:

Sr. No.	Name of the Members	Designation	Signature
1.	Mrs. Lizy Jose	Managing Representative	
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